

Business Ethics Reporting and Anti-Retaliation Policy



Introduction

Wood is committed to conducting business with honesty and integrity. We expect all Wood personnel, including directors, officers, employees, workers, consultants and contractors (also referred to as “you” in this policy), to uphold these standards by acting in accordance with the Wood Code of Conduct (“Code”), related policies and all applicable laws. We value a culture of openness and accountability. You are encouraged to use our Speak Up resources to report concerns of any known, suspected or potential misconduct.

Purpose

The aims of this policy are to:

- Strengthen our Speak Up culture and ensure you are comfortable reporting concerns;
- Identify Wood’s Speak Up resources; and
- Provide reassurance that you can raise any concerns in good faith without fear of retaliation.

Scope

This policy applies to all Wood personnel and any third party that raises a concern in good faith regarding potential misconduct at Wood.

Our Duty to Raise Concerns

Asking questions and reporting known or suspected misconduct benefits and protects us all. We all have a duty to report any unethical, illegal or suspicious activity or concerns that our Code is not being followed. If you are alerted to any ethics concern, you should promptly escalate it to Ethics & Compliance with as much information as possible.

Wood Speak Up Resources

Our Wood Speak Up resources include:

- your team leader;
- another team leader in your business;
- your local P&O Business Partner;
- Wood Legal, Ethics & Compliance; and/or
- the Ethics Helpline (<https://woodplc.ethicspoint.com>)

Confidentiality

Wood will do whatever it can to protect the confidentiality of any person making a good faith report - if you receive any information about any report and the related investigation you must treat this as confidential. Reports can be made confidentially via our

Speak Up resources including anonymously via the Wood Ethics Helpline, which is operated by a third-party provider and is available 24 hours a day, 7 days a week online and telephonically. Anonymous reports must contain sufficient information to enable an effective investigation of the reported activity.

Investigation

Wood takes all concerns seriously and is committed to investigating all reports in a consistent manner, as further described in the Ethics Investigation Policy. You are expected to cooperate with all investigations by providing honest, truthful and complete information.

Wood strives to resolve all matters internally but nothing in this policy should be interpreted as prohibiting you from reporting, at any time, suspected unlawful conduct to governmental authorities.

Protection from Retaliation

It is Wood’s policy that no-one making a report in good faith should experience any negative action or discrimination by Wood as a result of making their report. This includes threats, intimidation, discrimination, demotion, suspension, reassignment, or any other form of retaliation or victimization. “Good faith” means you must have an honest belief that the information provided is truthful even if the information turns out to be incorrect.

If you believe you have been subjected to any form of retaliation as a result of making a report or assisting in any investigation, or you witness retaliation against someone else, you should report it using the Wood Speak Up resources. Allegations of retaliation will be taken seriously and investigated like all other concerns.

Contacts

Any queries in relation to this policy should be directed to the Chief Ethics and Compliance Officer.

Name John Habgood

Position Chief Ethics and Compliance Officer

Date 16 February 2024